



Application form for Co-operative Action

Summary

Name of organisation

What does your organisation do?

Sum applied for

£

Total cost of Project*

£

*Have any other financial contributions been received or applied for towards this project?

Yes

£

From

If there is a shortfall between the amount applied for and the total cost of the project, how will this be met?

What do you intend to use the award for?

Who will benefit from the award?

In which area/town/city will your project take place?

How are you going to publicise your connection with Co-operative Action?

About your organisation

Your name (you should be the main point of contact for the organisation requesting support)

First name

Surname

Your position in or involvement with the project

Contact address

Postcode

Telephone Number

E-mail address

If successful, to whom should the award be paid? Please note: cheques will not be made payable to individuals

What is the legal status of your organisation? See guidance notes

Registration number

When was your organisation set up? Month

Year

How many people will be active in making your project work?

About your project

Please answer on supplementary sheets with each question clearly numbered.

1. How will the project fulfil the objectives of Co-operative Action?
2. What need is being met by the project?
3. How are you working in partnership with other relevant organisations?
4. What will be the outputs of the project?
5. What will be the outcomes of the project?
6. What do you expect the long term and lasting benefits of your project to be?
7. How will you measure and assess whether you have been successful?

8. How will you ensure others learn from your work?

9. How will the project promote the values and principles of the co-operative movement to a wider audience?

10. How does your work link in with other members of the co-operative, trade union or labour movements?

Checklist

I enclose:

- a budget showing how the money is to be spent
- a copy of registration documents (e.g. the Memorandum and Articles of Association)
- a copy of the most recent audited accounts and annual report, or
- a copy of the most recent management accounts, from a new organisation
- a copy of the organisation's equal opportunities policy
- letters of support from relevant organisations. At least one of these must be from a consumer co-operative society, the Co-operative/Mutual Council, the relevant federal body (e.g. Association of British Credit Unions Limited, Confederation of Co-operative Housing etc. or an organisation in the labour or trades union movements.
- a business plan, for organisations applying for projects of £50,001 and above
- a letter from each partner organisation indicating agreement to take part in the project

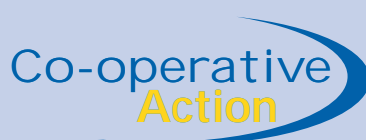
Starting date of project

Estimated finishing date

Signature of Applicant

Authorised signature of applicant

Date



Grant finance for co-operative ventures