

This is an exercise to show the use of the icons which you find on the Acrobat Reader menu.



Press this arrow to go on one page

PAGE ONE

You have arrived at page two.
Other similar icons are



Previous page



Last page of the document



First page of the document



Previous view



Next view

There will be an example of
changing views later on

Press this arrow to go on one page

PAGE TWO



Setting the Page View



Actual size, as it is now. This could be useful for predicting how a page will be printed.



Fit width of page in the window-Suits most reading of pages if you scroll up and down.



Fit in window space.
Gives an impression of the whole page, even if text is hard to read.

Try out some of the icons.
Then find your own way to the next page.


PAGE THREE

Possible Uses for the Cursor



The handtool is the normal appearance and use. You appear to grab a piece of paper.



The magnifying glass or zoom tool can select an area of the page and magnify it. Try this small text - to go back 



You can select text or graphics to be copied to other applications.



Try out some of the icons.
Then find your own way to the next page.

Means of Navigation

When there is no means of navigation, all the space is used for the page.

Select the 'show/hide navigation pane' to show bookmarks or thumbnails.



Bookmarks are a form of contents and Thumbnails are a graphic version of each page.

This is only an introduction to the most useful starting points. Other options are in the menus and are explained in the help file.

Icons to open, save or print a file are as you might expect.



[Click here to go to an A4 page which can be printed out. \(You can also try the next and previous views to move between files\)](#)

The bottom left of the screen shows the windows controls- the magnification, page size, page number and other options.

PAGE SIX

There is no copyright on 'start1.pdf'

Please check out Acrobat Services at
<http://www.acrobat-services.co.uk>

There may be other stuff or a better
version